



Volunteer Clearances

To ensure the safety of our students and to follow proper procedures and regulations necessary to make our volunteer program effective, all volunteers are required to obtain a **Criminal Background Check** (Section 1-111 of the Pennsylvania School Code – Act 34) and a **Child Abuse Clearance** (Sections 6354-6358 of the Public Welfare Code – Act 151).

Criminal Background Check forms are available at the Governor Mifflin Education Center and can be downloaded from the "Employment" page of our District website, http://www.governormifflinsd.org/district_employment.asp, or downloaded from the PA State Police website, <http://epatch.state.pa.us>. The Background Check requires a \$10 payment in the form of a credit card, certified check or money order made payable to the Commonwealth of PA. **Keep your receipt and submit it along with your clearance when it is returned to you from the State Police. You MUST submit the receipt to be reimbursed.**

Child Abuse Clearance forms are also available in the Education Center, on our District website or from the Department of Public Welfare's website, <http://www.dpw.state.pa.us/findaform/childabusehistoryclearanceforms/index.htm>. This clearance also requires a payment of \$10 payable to the Department of Public Welfare in the form of a certified check or money order. Credit card payment is not accepted. **Keep your receipt and submit it along with your clearance when it is returned to you from the Department of Public Welfare. You MUST submit the receipt to be reimbursed.**

Please note, if you obtained both required clearances in the previous school year, you DO NOT need to apply for new clearances again as long as you remain an active volunteer.

Governor Mifflin will reimburse the \$20 for both clearances. Volunteers should bring the original clearances to the Education Center or their child's school. A copy will be made and initialed. The clearances will then be sent to Lynne Phillips, Education Center, for reimbursement.