

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, March 16, 2020; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 8. Absent - Dr. Michele O'Brien - 1.

**Administrators in Attendance** - Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources.

**Others in Attendance** - John Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Reading Eagle press representative.

The Meeting was **Called to Order** at 7:05pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of finance and personnel matters.

Motion by Koestel and second by Peterson to Approve **Minutes of the Meetings** held February 17, 2020 and March 2, 2020, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Paange to Approve **Treasurer's Report** of February 29, 2020, [as presented](#)

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve **Bills Paid** in the total amount of \$3,477,205.61, as presented

**MOTION CARRIED.**

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**:

- Chase Majewski - copy of postage machine lease agreement & all invoices for supplies in 2019 & 2020 to date
- Murphy Mooney - mailroom records related to office equipment (Agreements for mail machine, folder/stuffer, etc)

There were no **Reports** necessary for any Board Representatives, the Superintendent or the Student Representatives.

### FINANCE

Motion by Kennedy and second by Koestel to Approve the following Agenda items collectively:

- Approve **Budget Transfers** for 2019-2020, as presented
- Accept the **Berks Career & Technology Center's Proposed Operating Budget** for 2020-2021, as presented
- **Ratify Fuel Bids for the 2020-2021 fiscal year** through the Berks County Joint Purchasing Consortium, to Petroleum Traders Corporation, for unleaded gasoline at \$1.4936; to Talley Petroleum Enterprises, Inc., for diesel fuel, at \$1.7517 and heating oil at \$1.7563 (all pricing lower than 2019-2020)

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson for it be Resolved that the Board of School Directors of the Governor Mifflin School District hereby approves the adoption of the attached Resolution authorizing (a) the issuance of one or more series of **General Obligation Notes in the maximum aggregate principal amount of not to exceed \$86,535,000**, to finance (i) the refunding of certain outstanding indebtedness of the School District and (ii) various capital projects of the School District; and (b) the execution and delivery of (i) a Note Purchase Proposal from RBC Capital Markets, LLC for the purchase of the Notes on the terms and conditions established in the Resolution, (ii) an Addendum to such Note Purchase Proposal which will be delivered by RBC Capital Markets, LLC upon the final pricing of the Notes and (iii) such other agreements, certificates, instruments and documents necessary in connection with the issuance of the Notes, subject to the review and approval of such agreements, certificates, instruments and documents by bond counsel to the School District.

**MOTION CARRIED.**

### PERSONNEL

Motion by Friedlander and second by Peterson to Authorize the appropriate officers to execute a **Memorandum of Understanding to be negotiated with AFSCME** for payment of hourly employees during the Governor's two (2)-week mandated closure of Pennsylvania schools, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koetel to Approve an **Agreement with Aerotek, Inc.**, to provide short-term, no-obligation temporary staffing services to the District, as presented  
**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve an **Agreement with Spark Hire, Inc.**, to provide the District with the ability to conduct online/virtual personnel interviewing; six-month agreement cost is \$1,349, as presented  
**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following items collectively:

- **Retirements**

- Howell, Melaney - Mifflin Park, Learning Support; effective for the end of the 2019-2020 school year; 12 years of service
- Jasinski, Deborah - Cumru Elementary, Building Secretary; effective May 18, 2020; 31 years of service

- **Resignations**

- Bucco, Margaret - Daily Substitute Teacher; effective March 11, 2020
- Carrier, Lois - Daily Substitute Teacher; effective March 9, 2020
- Corcoran, Kylie - Daily Substitute Teacher; effective March 10, 2020
- Lerario, Beth - Daily Substitute Teacher; effective March 10, 2020
- Noey, Laura - Mifflin Park, Grade 3 Long-Term Substitute; effective March 3, 2020
- Seltzer, Kathleen - Daily Substitute Teacher; effective March 10, 2020
- Sprecher, Greta - Cumru, Paraprofessional; effective March 27, 2020

- **Terminations**

- Daneshvar, Habib - Daily Substitute Teacher; effective March 9, 2020
- Daniel, Cavelle - Daily Substitute Teacher; effective March 9, 2020

- **Employment**

Fulk, Carolyn - Supportive Substitute; effective March 2, 2020

Nunez, Sollangy - High School, Part-time Guidance Secretary; effective March 9, 2020 (position was vacant)

- **Status Changes**

Ernst, Heather - Supportive Substitute to Mifflin Park, Part-time Paraprofessional; effective March 2, 2020 (replacing Janet Roman)

Gemmell, Valerie - Cumru, Food Service to Supportive Substitute; effective March 11, 2020

Weidner, Cassidy - Supportive Substitute to Mifflin Park, Part-time Paraprofessional; effective March 2, 2020 (replacing Jackqueline Farris)

- **Leave of Absence**

Bieber, Deirdre - Family Medical Leave; effective March 17, 2020 through TBD (High School, Learning Support)

- **Volunteers - Co-Curricular**

Track & Field - Nancy Mooney

MS Softball - Shawn Brazenec, Danielle King

Boys Volleyball - Alaina Piszczek, Ryan Stubler

- **In-Service Tuition Reimbursement Requests**

Carter, Stephanie - Wilkes University, Course #502: Project-Based Learning; March 2 - April 19, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (Middle School, Music)

Klusewitz, Chris - Wilkes University, Course #521: Using Technology for Assessment; April 27 - June 14, 2020; 3 credits; tuition \$1,626; reimbursement \$1,548 (HS, Math)

Riccuitti, Kayla - West Chester University, Course #569: Teaching English Language Learners; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, French)

Riccuitti, Kayla - West Chester University, Course #501: French for Business; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, French)

Total: \$6,192

**MOTION CARRIED.**

### **CURRICULUM/INSTRUCTION**

Motion by Koestel and second by Palange to **Adopt Ready Math**, by Curriculum Associates, as a new K-8 Math resource; to be implemented for the 2020-2021 academic year; 3-year commitment cost of \$404,159.20 includes teaching materials, student materials and training; and purchase of manipulatives totaling \$21,320, to be paid from the Capital Reserve Fund

**MOTION CARRIED.**

Motion by Koestel and second by Kennedy to Approve the following items collectively:

- Approve **High School Two-Hour Delay schedule** to support Spring Keystone Exam testing on an annual basis, as presented
- Approve **Adjustment in Phys Ed credit for the Class of 2021 only**; due to the transition of a new course schedule and change in PE credit requirements, the 2020-2021 senior class will be relieved from the 1.5 PE credit requirement as long as they have passed three PE courses, as presented
- Approve a Request of the High School Technology Student Association (**TSA**) to **travel to Seven Springs Mountain Resort**, Seven Springs, PA, for the **State Engineering/STEM Competition**; Wednesday, April 15 - Friday, April 17, 2020; cost to the District will be 2 Substitute teachers for 3 days and transportation (2 school vans), as presented

**MOTION CARRIED.**

### PUPIL SERVICES

Motion by Koestel and second by Kennedy to Approve the following items collectively:

- Approve the **Placement of Student #809933 into the Weiser Decisions Alternative Education Program** for one calendar year, beginning February 20, 2020 (in lieu of Expulsion), as presented
- Authorize Administration to Approve an **Independent Educational Evaluation (IEE) request** for Student #807708, at a cost not to exceed \$4,500, as presented
- Approve **Agreements with Weiser Decisions School** to provide Alternative Education services for Student #809933 and Student #804403, for the remainder of the 2019-2020 school year; rate is \$213.07/day per student, as presented

**MOTION CARRIED.**

### PROPERTY

Motion by Peterson and second by Kennedy to Approve the following items collectively:

- Approve a Request for the **creation of a mosaic art mural** to be installed at the second floor landing of the Auxiliary Gym stairwell at the High School, as presented
- Authorize Administration to advertise an **ABDick Offset Printing Press, Amerigraph Exposure System and corresponding supplies, to be sold by auction on Municibid.com** and awarded to highest responsible bidder (item was replaced with the lease/purchase Agreement of
- Approve **Purchase of Trident Microfiber Cleaning System** from Hillyard, Inc., at a cost of \$13,408.80 (COSTARS), as presented

**MOTION CARRIED.**

### POLICIES

Motion by Palange and second by Koestel to Approve **Second Reading for the following Policies:**

- #626-Attach: Procurement - Federal Programs (Revision)
- #918 - Title I Parent & Family Engagement (New Attachments)
  - #918-Attach - Brecknock Elementary
  - #918-Attach - Cumru Elementary
  - #918-Attach - Mifflin Park Elementary
  - #918-Attach - Intermediate School

**MOTION CARRIED.**

**TECHNOLOGY**

Motion by Koestel and second by Adams to Ratify an Agreement with OnHand Schools, Inc., Pittsburgh, PA for the purchase of their **EdInsight student data management tracking software**; five-year Agreement covers 2020-2021 through 2024-2025, at a cost of \$25,000 per year, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Adams to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Angelman Syndrome Fdn	Cumru outdoor grounds & parking lots (cafeteria & hallway if rain) Sat, 5/16/20; 6:00am - 2:00pm National Angelman Syndrome Foundation Walk Rental/Custodial: TBD
-----------------------	--

Berks County Swimming Assoc	GMIS Cafeteria (pool side) Mon, 4/27/20; 6:00pm - 9:00pm General Membership Meeting No Charge
-----------------------------	--

Brecknock PTO	Brecknock Gymnasium Mon, 3/30/20; 5:30pm - 8:00pm and Tues-Thurs, 3/31/20 to 4/02/20; 8:00am-9:00pm Book Fair No Charge
---------------	---

Brecknock Township	Brecknock Grounds & Restrooms Mon-Fri, 6/15/20 to 7/31/20 8:30am - 12:30pm Playground Program No Charge
--------------------	---

Buccaneer Alumni Assoc Drum & Bugle Corp	GMIS Music Room (possibly 4/13, 4/17 and 5/08) 7:00pm - 10:00pm Drum & Bugle Corp Music Rehearsal Rental: \$30/hour
---	---

Governor Mifflin Food Service	GMIS Cafeteria & Gymnasium Mon, 8/17/20; 7:00am - 2:00pm Berks Food Service Back-to-School Training No Charge
GM High School Theatre Dept	High School Auditorium, Vocal & Band Rooms (and Cafeteria for rehearsal & shows only) Various dates and times from 5/05/20 - 8/01/20 GM Summer Theatre Custodial charges for performances only: \$40/hr x 4 hrs
GMIS Youth Volunteer Corps	GMIS (Gym side) parking lot, bus lane & restrooms Sat, 4/04/20; 8:00am - 3:00pm Youth Volunteer Corps Reading event/activity No Custodian needed - Marcella Sweigart will be responsible for building No Charge
GM Spring Swing	High School Auditorium, Cafeteria, Main Gym Fri, 3/27 to Sat, 3/28/20 10:00pm to 12:30am GM Spring Swing Cast Party No Charge
GM Wrestling Club (Elem)	High School Main Gym, Auxiliary Gym, Wrestling Room, Snack Stand Fri, 12/5/20 & Sat, 12/6/20 Fri, 5pm - 8pm; Sat, 6am - 6pm Carabello Classic Tournament Custodial Charge (Sat): \$40/hr
GM Wrestling Club	GMIS Gym, Lobby, Cafeteria, Walk-in Coolers, Sinks Mon-Wed, 12/28/20 to 12/30/20 Mon, 7am - 4pm; Tues, 7am-8pm; Wed, 7am-7pm 47th Annual Holiday Wrestling Tournament Custodial Charges: TBD



Mifflin Area Girls Softball  
Association (MAGSA)

Mifflin Park Cafeteria  
Tues, 3/03/20; 6:00pm - 8:00pm  
Parent Meeting  
No Charge

Mifflin Broncos

High School LGI  
Mon, 4/20 & 5/11/20; 7:00pm - 9:00pm  
General Meeting  
No Charge

Mifflin Robotics

GMIS Gym, Cafeteria, Concession Stand,  
Faculty Room  
Sat, 1/30/21; 7:00am - 4:00pm  
Vex Robotics Competition  
Custodial Charges: \$40/hr

Shillington Borough

GMIS Gymnasium (only if inclement weather)  
Sat, 4/04/20; 10:00am - 12:00pm  
Shillington Borough's Easter Egg Hunt  
No Custodian needed - Kyle Kuser will be responsible  
for building  
No Charge

Shillington Fire Company & High School Auditorium & Cafeteria (to bring  
Berks County Firemen's Assoc Catered lunch)

Sat, 4/10/21; 7:00am - 5:00pm  
Fire Ground Safety Best Practices  
Custodial: \$40/hr; No Rental Charge

Twin Valley School District

GMIS Natatorium  
Mon-Fri 2/10-2/17; 2/25-2/27; 3/2-3/6; 3/9/20 (19 days)  
9:00pm - 10:00pm  
Diving Practice  
Rental: \$35/hour

**MOTION CARRIED.**

Motion by Koestel and second by Kennedy to **Adjourn the Meeting** at 7:26pm.

*Sharon L. Patton*

Board Recording Secretary